

**ST JEROME FINANCE COUNCIL MEETING MINUTES
AUGUST 27, 2024**

Members present: Keith Detmer, Karen Simpson, Dan Hellrung, Jim Sagovac, Kim Schoerner, Denise Giles, Fr. Kevin, Betsy Weinel, Amanda Dotzert

Members Absent: Tim Poletti, Jessica Moore

Guest Attendee: Austin Garber

Opening Prayer: Fr. Kevin

Approval of previous meeting minutes: July 30, 2024 – approved with changing Karen Simpson from present to absent

Old Business:

- Keith Detmer elected as chairperson, Tim Poletti elected as secretary and will be taking meeting minutes
- Wayland office building updates
 - Sending \$6,000 check to installer to schedule installation of lower-level exterior door – looking to have installed in September. Total cost will be approximately \$12k.
 - Need to confirm window installation date. Looking at September – total cost will be approximately \$19k.
- Steve Shininger hired as part-time Director of Music and will be scheduling fill-ins when he is unavailable to play
- Centennial Campaign
 - Finance Council to put together list of parish needs from a building and grounds perspective
 - Goal is to complete a final prioritized list of building and grounds needs by **9/30/24**.
 - Added solar panels to list for consideration
 - Fr. Kevin, the parish staff, and the Pastoral and Finance Councils will review at their next scheduled meetings.
 - Pastoral Council will put together a list of spiritual needs for the parish
- **Actions to follow-up on:**
 - **Betsy** - reach out to the contractor who completed the Wayland roof for an estimate to replace the church building roof including gutters; **in progress**
 - **Council** – determine capital campaign committee members:
 - Jim Sagovac - Jim Eden – **not interested**
 - Amanda Dotzert – Alice – **maybe; Amanda to follow-up for definite answer**
 - Tim Poletti - Paul Baumgartner and Mark Davis – **both are interested**
 - John Hopkins - TJ Norrenberns – **need to follow-up with**
 - Karen Simpson volunteered to be part of this committee
 - Kim Schoerner will bring up during next St. Ann’s meeting to see if anyone is interested
 - **Staff** – finalize committee members by 9/13/2024 to include representation from Finance Council (Karen), Pastoral Council (Paul), St. Ann’s (TBD), and Knights of Columbus (Mark)
 - Currently know Paul Baumgartner, Mark Davis, and Karen Simpson will be on committee.
 - **Staff** – Determine capital campaign manager – **may not need; will determine after committee is set.**
 - **Amanda** - Publish final year end Fiscal Year 2023-24 report with bulletin the weekend of September 7/8 – **on track**
 - **Amanda** – available the weekend of September 14/15 between the 8:30 and 10:30 Sunday masses during donut Sunday for questions regarding the year-end report – **on track**

PARISH MISSION STATEMENT – Revised June 3, 2010

The parish of St. Jerome is a Eucharistic community of faith responding to the Word of God, opening our doors and hearts to all who come in need or to worship. We provide uplifting and meaningful liturgy, faith formation, and social gatherings for people of all ages. We discover and share our gifts through prayer, social action, and stewardship as we journey to the kingdom.

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- **Betsy** - follow-up with Katie Price or other diocesan contact to attain this information and provide to Finance Council at the next meeting. – **Complete**
- **Jim** - type up list of building and grounds needs and send to Amanda and Betsy for filing - **Complete**

New Business:

- Austin Garber is interested in providing a 30–40-minute personal finance seminar with time for Q&A in the near future
 - Austin is interested in sharing knowledge with no strings attached. His short meetings would cover all aspects of personal finance. These would be 5-10 minute presentations with Q&A.
 - Monthly meeting during donut Sunday covering a different topic each month (Social Security, Medicare, Retirement, etc...)
 - Jim brought up the idea of Austin doing this as part of a Speaker Series with the Knights of Columbus
 - Austin will provide Betsy and Jody with a short bio and intro to this offering to add to the bulletin by October 3rd before the October 20th initial meeting.
 - October 20th meeting topic will be Homelessness coinciding with Cardboard City happening that weekend
 - November 17th will be the next meeting date and the meeting topic will be related to the designated World Day of the Poor
- 2024-25 Parish Budget review and approval
 - Budget will have some salary adjustments added and will be ready to sign for approval by two finance council members the weekend of August 31/September 1.
 - Steve Shininger will be paid \$800/month for administrative duties as well as \$100/mass played
 - Still working to pay off property insurance from previous year as reflected in Accounts Payable
 - Cost Center 42700 Other Donations & Contributions was shown \$10k higher than actual. This should show as \$10,820.00.
 - 65505 School Subsidy not paid in July. Double payment will be made in August.
 - Net Income for July is in line with our budgeted amount. We are \$1,259.50 better than budget

Formation of the capital campaign committee was discussed. Finance Council decided on utilizing the next Finance Council meeting to meet with the capital campaign committee volunteers as well as Dan Jackson from the Pastoral Council. During this meeting we will review the list of items we have accumulated and ask them to add to this list, if needed. The next step for the capital campaign committee will be to work with parish staff to find and hire a capital campaign consultant.

PULSE OF THE PARISH: The house sold on Main Street was discussed. There has been talk from a few parishioners about buying it back after the rehab is complete. The Finance Council discussed and the parish has no need nor is in the financial position to buy the house back.

Next meeting date: September 24, 2024, 7pm St. Joe's Hall with emphasis on capital campaign committee formation

Closing Prayer was offered by Fr. Kevin and meeting adjourned at 8:30pm.

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