

**ST JEROME FINANCE COUNCIL MEETING MINUTES  
NOVEMBER 25, 2025**

**Attendees:** Tim Poletti, Keith Detmer, Karen Simpson, Dan Hellrung, Jessica Moore, Jim Sagovac, Kim Schoerner, Fr. Kevin, Amanda Dotzert

**Absent:** Betsy Weinel

**Guest Attendees:** N/A

**Opening Prayer:** Fr. Kevin

**Approval of previous meeting minutes:** Approved October 28, 2025 meeting minutes

**Old Business:**

- Main entrance front door adjustment for security is complete
- Cabinets and countertops are installed in Wayland basement. Still needing plumbing to be fully installed.

**New Business:**

- Centennial Campaign committee update – Karen/Jim
  - Amanda reported out that pledges are up to \$861,703. The goal is \$880,000. 140 families of 400 have pledged.
  - Reviewed quotes obtained by Jim Sagovac
  - Approved Jim to move forward with the HVAC control system upgrade for \$23,000.
    - Need to have 4-5 people trained on this new system
  - Determined the next items we will complete are tuckpointing for ~\$36,000, skylight for ~\$86,000, and shingled roof for \$37,000. Need estimate for flat roofs; this will be included in this phase of repairs.
  - Basement improvements will need to wait until May 2026 due to PFF room needs
    - Basement improvements to include new flooring in main space, polishing of all basement flooring and Narthex, moveable wall rebuild of mechanical components and wallpapering, new ceiling tiles & painting of existing grids and speakers
  - Jim reported that the floor in the music room in the Narthex is spongy in the back and will need to be repaired with campaign funds at some point
  - Fr. Kevin reported out that he has signed a 2-year contract with Evangelical Catholic to provide spiritual programming at a cost of \$2,300 per month. This will be similar in nature to Arise.
- New action items
  - Fr. Kevin to submit letter to diocese for skylight, roofing replacement, and tuckpointing work since these items are over \$20,000
  - Betsy to report out on status of snow guard installation on Wayland roof
  - Betsy/Jody to find snow removal service for 2025-26 winter storms
  - Amanda to use 69980 “Misc. Expenses” line item to track centennial campaign expenses
  - Replace toilet in handicap bathroom in Narthex with a handicap toilet – Paul to work with Neal’s Plumbing
  - Jim to review color options for basement floor and wallpaper on moveable walls with St. Ann’s Council at Christmas party December 2.
- 2025-26 Parish P&L review - approved

**PULSE OF THE PARISH:** Nothing to report.

**Next meeting date:** December 16, 2025 7pm - Wayland Building

**Closing Prayer:** Fr. Kevin

**PARISH MISSION STATEMENT – Revised June 3, 2010**

**The parish of St. Jerome is a Eucharistic community of faith responding to the Word of God, opening our doors and hearts to all who come in need or to worship. We provide uplifting and meaningful liturgy, faith formation, and social gatherings for people of all ages. We discover and share our gifts through prayer, social action, and stewardship as we journey to the kingdom.**